

City of



Annapolis

### ETHICS COMMISSION

c/o CITY OF ANNAPOLIS OFFICE OF LAW  
160 DUKE OF GLOUCESTER STREET  
ANNAPOLIS, MARYLAND 21401

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### Procedure for Filing an Ethics Complaint

The Annapolis Public Ethics and Financial Disclosure Ordinance is Chapter 2.08 of the Annapolis City Code which is available on the Annapolis Government website, [www.annapolis.gov](http://www.annapolis.gov), under the Government tab. A complaint may be filed by any person alleging violations of Chapter 2.08 of the City Code. In filing a complaint it should be understood that the complainant may be required to attend and testify at a resulting investigatory proceeding. Complaints must be filed in writing with the City Attorney's Office for the attention of the Ethics Commission within six months of the alleged violation.

The complainant should explain in as much detail as possible the allegation(s) for which an Ethics Commission investigation is being requested. The nature and circumstances of the allegation will be reviewed by the Commission and, if necessary, a confidential investigation will be initiated. The investigation may require the complainant and the alleged violator to appear before the Commission.

All complaints shall be signed under oath in the form of general knowledge: "I solemnly affirm under the penalties of perjury that the contents of the foregoing complaint are true to the best of my knowledge, information, and belief." This signed oath does not need to be notarized.

  
James E. Dolezal  
Chairman